



13 October 2023

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Dear Parent/Carer,

Principal: Mrs Nicola Walker

### **Wimbledon Championships and Tottenham Hotspur Stadium Visit 3 – 4 July 2024**

Your child has the opportunity to attend a 2-day residential trip to London, visiting The Wimbledon Championships on day 1, followed by a sightseeing tour of London and a tour of the Tottenham Hotspur stadium on day 2.

This trip is being offered to all pupils in year 9 and 10.

#### **Trip requirements**

- Pupils will depart from Horbury academy very early in the morning on Wednesday 3 July (time TBC)
- Pupils will require suitable clothing for the day as well as their own lunch. As the trip is a residential, pupils will also need overnight clothes and clothes for the second day. The coach will arrive back at the academy in the evening on Thursday 4 July.
- Pupils will also need to bring their own lunch for the first day. They will also need additional spending money for their evening meal on day 1, as well as lunch and evening meal on day 2. Breakfast will be provided at the Hotel.
- Due to the need to buy food during mealtimes, as well as any souvenirs pupils may wish to purchase, we recommend pupils to have around £75-£100 spending money.
- Pupils may bring electrical devices such as mobile phones/tablets, however, the academy/members of staff on the trip will not be held responsible for loss or damage of such items, so please consider this carefully.

**Please note – The booking of the Tottenham Hotspur Stadium tour is to be confirmed on release of their summer schedule. While this remains a priority, an alternative activity will take its place in the event that it becomes unavailable.**

#### **How do I secure a place**

This trip only has 40 places available, and we anticipate high levels of interest. An EXPRESSION OF INTEREST form will be circulated via MCAS on Friday 13 October. This form will close for submissions at 1pm on Friday 20 October 2023. At this point we will use the returned forms to randomly and fairly select 40 pupils, as well as an additional 10 pupils for a reserve list.

Once these places are allocated, pupils will be notified, and further details will be provided regarding the payment process

#### **How much does it cost**

To enable the trip to run successfully, a total payment of £280\* is requested towards the cost of the ticket, transport and accommodation. This is paid in the following format:

- £100 by 15 November once your place has been confirmed
- £60 by 15 December 2024
- £60 by 31 January 2024

- £60 by 29 February 2024

**Please note, each of these payments are non-refundable**

To pay online, please log onto your SCOPAY account following the instructions sent out at the beginning of the year. If you require any assistance in using the system, please contact our Finance Team on 01924 668935 or [finance@horbury.accordmat.org](mailto:finance@horbury.accordmat.org)

**IMPORTANT:** As well as payment on SCOPAY, you will also be asked in the app to:

1. Complete an online permission slip.
2. Provide emergency contact information.
3. Provide relevant medical information.

\*If you are entitled to Free School Meals, then some contribution may be available to help with payment. Applications for assistance should be made in writing to Mr S Care.

### **Health, Safety & Behaviour**

We are sure you will understand, health and safety is extremely important when taking pupils out of school. We have full risk assessments in place for the visit, but it is also imperative that all pupils can be trusted to behave in an exemplary way on the trip so as to ensure their safety. As such, any pupils who show poor behaviour in the Academy may jeopardise their place on the visit.

Please do not hesitate to contact me should you have any questions about the visit.

Yours sincerely

Mr M Crosby

***Teacher of PE***

